Faculty Loan Periods

<table>
<thead>
<tr>
<th>Item</th>
<th>Periods</th>
<th>Renewals</th>
<th>Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
<td>42 days</td>
<td>/6</td>
<td>- $.25/day*</td>
</tr>
<tr>
<td>Gov. Docs</td>
<td>7 days</td>
<td>/6</td>
<td>- $.50/day*</td>
</tr>
<tr>
<td>CDs</td>
<td>3 days</td>
<td>/6</td>
<td>- $.25/day*</td>
</tr>
<tr>
<td>CD-ROMS</td>
<td>3 days</td>
<td>/6</td>
<td>- $.50/day*</td>
</tr>
<tr>
<td>DVDs</td>
<td>3 days</td>
<td>/6</td>
<td>- $.25/day*</td>
</tr>
<tr>
<td>Periodicals</td>
<td>2-Hour Reserves*</td>
<td>/6</td>
<td>- $1.00/hour</td>
</tr>
<tr>
<td>Maps</td>
<td>1, 3 or 7 Day Reserves</td>
<td>/6</td>
<td>- $.50/day*</td>
</tr>
<tr>
<td>Newspapers</td>
<td>Library Use Only</td>
<td></td>
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</tr>
<tr>
<td>Reference Books</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserves (No Renewals)</td>
<td>1 Day Loan Only</td>
<td></td>
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</tr>
<tr>
<td>Audio Recorder</td>
<td></td>
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<tr>
<td>Camcorders</td>
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<tr>
<td>Cameras</td>
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<tr>
<td>Data Projectors</td>
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<tr>
<td>DVD/VCR Players</td>
<td></td>
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<tr>
<td>Laptops</td>
<td>3 days</td>
<td>/6</td>
<td>- $5.00/day*</td>
</tr>
<tr>
<td>Extended Laptops</td>
<td>7 days</td>
<td>/6</td>
<td>- $5.00/day*</td>
</tr>
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<td>Bikes</td>
<td></td>
<td>/6</td>
<td>- $5.00/day*</td>
</tr>
<tr>
<td>Web cameras</td>
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</tr>
<tr>
<td>OPAL/OhioLINK</td>
<td>42 days</td>
<td>/6</td>
<td>- $.50/day**</td>
</tr>
<tr>
<td>Books</td>
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<td></td>
</tr>
<tr>
<td>Media</td>
<td>7 days</td>
<td>/3</td>
<td>- $.50/day**</td>
</tr>
</tbody>
</table>

Please note:
Faculty and staff overdue fines are waived but replacement fees are charged as listed.
* Otterbein items have a replacement fee of at least $115 per item.
** OPAL/OhioLINK items have a replacement fee of $125 per item.

General Library Hours

Sunday: 12 noon - 2 a.m.
Monday - Thursday: 7:45 a.m. - 2 a.m.
Friday: 7:45 a.m. - 6 p.m.
Saturday: 12 noon - 6 p.m.

(Check website for holiday, break, and summer hours)

Contact Us!

Allen Reichert, Electronic Access Librarian 1164
Becky Gale: Circulation 1799
Elizabeth Zeitz, Technical Services 1938
Jane Wu, Systems Librarian 1027
Jessica C. McIntosh, Public Services Librarian 1366
Kirsten Peninger, Assistant to the Library 1143
Kristin Cole, Special Projects Librarian 1597
Nicole Sutton, Library Assistant 1215
Rares Piloiu, Information Literacy Librarian 1314
Rebecca Raeske-Grinch, Circulation 3072
Sarah Whybrew, Digital Initiatives Librarian 1939
Stephen D. Grinch, Archives 1761
Tiffany Lipstreu, Director 1414

Twitter: @courtrightlib
Facebook.com/otterbeinlibrary
Instagram: @courtrightlib

Faculty Resource Guide

OTTERBEIN UNIVERSITY
Courtright Memorial Library
Westerville, OH 43081
614-823-1215
Welcome to the Courtright Memorial Library!

We provide a broad range of services that you can access 24/7 at our website library.otterbein.edu.

Resources for Books & More

**Library Catalog: OPAL**
OPAL is the online catalog of books, ebooks, journals, and other resources available from Otterbein and 23 other private academic libraries in Ohio.

**OhioLINK**
OhioLINK is a consortium of 121 academic institutions in Ohio, including OPAL, that provides borrowing access to all users.

**SearchOhio**
Similar to OhioLink, SearchOhio is a consortium of more than 20 public libraries in the state of Ohio that offers the same borrowing privileges.

**WorldCat**
This is the world’s largest catalog to locate and request books, videos, and other materials from libraries worldwide.

**The Digital Commons @ Otterbein**
The Digital Commons @ Otterbein is an online institutional repository designed to advance scholarship, promote research and cross-disciplinary collaboration through the dissemination and preservation of research. It houses instructional and creative digital materials created by the Otterbein community, and helps to sustain the historical legacy of Otterbein University.

Support for Scholarship

**What the library can do for you...**
- Access to a growing list of databases, books, journals, and electronic resources
- Interlibrary Loan and Resource Sharing
- Research Assistance
- Requesting items for addition to library collection

Support for Teaching

**What the librarians can do for you...**
- Request a Library Instruction Session customized for your class and students’ needs
- Embed a librarian into your Blackboard course
- Request Research Tutorial Videos and share with students in class or link to them in Blackboard
- Schedule a Tour or Research Visit
- Add Library Resources to Blackboard
- Course Reserves
- We are here to help!

ASK LIBRARIAN!
614-823-1984 (voice)
library@otterbein.edu
614-259-7404 (text)