

# Otterbein University

## Department of Music Citation Format

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### Based on Chicago Manual of Style and the Turabian manual

Do remember that Bibliography entries are listed alphabetically by author's last name.

### *Print Sources*

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#### Book - One Author

##### **B**

Smith, John. *The Music of John Cage: An Analytic Guide*. New York: W.W. Norton, 1982.

Author of book (last name first). *Title: Subtitle*. Place of publication: Publisher, year.

##### **F**

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. John Smith, *The Music of John Cage: An Analytic Guide* (New York: W.W. Norton, 1982), 132-45.

Author of book, *Title: Subtitle* (Place of publication: Publisher, year), pages from which citation is drawn.

#### **S(hortened) N(otes)**

Subsequent instances of citation are carried by a shortened version:

2. Smith, *Music of John Cage*, 157-158.

Author's last name, abbreviated title, page no(s).

#### Book - Two Authors

##### **B**

Harnack, Andrew, and Eugene Kleppinger. *Online! A Reference Guide to Using Internet Sources*. 3rd ed. New York: St. Martin's Press, 2000.

First author of book (last name first), and second author of book (normal order). *Title*. Place of publication: Publisher, Year.

## F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. Kurt Johnson and Steve Coates, *Nabokov's Blues: The Scientific Odyssey of a Literary Genius* (Cambridge, MA: Zoland Books, 1999), 12.

First author of book (regular order), and second author of book. *Title* (Place of publication: Publisher, Year) pages from which citation is drawn.

## SN

2. Johnson and Coates, *Nabokov's Blues*, 37.

First author's last name and second author's last name, abbreviated titles, page no(s).

## Article within a Book or Compilation

In the example below the author wrote the article within the publication. Often there is an editor or compiler that would be listed after the title of the work.

## B

Pirrotta, Nino. "New Glimpses of an Unwritten Tradition." in *Ars Nova: French and Italian Music in the Fourteenth Century*. ed. John L. Nádas. Burlington, VT: Ashgate Press, 2009.

Author of article or chapter (last name first). in "Title of article." *Title of Publication*. ed. Name of editor or compiler. Place of publication: Publisher, year.

## F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. Nino Pirrotta, "New Glimpses of an Unwritten Tradition," in *Ars Nova: French and Italian Music in the Fourteenth Century*. Ed. (Burlington, VT: Ashgate Press, 2009), 34.

Author of article or chapter, "Title of article," in *Title of Publication*. ed. Name of editor or compiler. ( Place of publication: Publisher, year), pages from which citation is drawn .

## SN

1. Pirrotta, "New Glimpses," 45.

Author's last name, abbreviated title, page no(s).

## Dissertation

### B

Bates, James. "The Music for the Viola da Gamba in Italy 1540-1640: Its Repertoire and Performance Practice." Ph.D. diss., University of Kentucky, 2002.

Author of dissertation (last name first). "Title." Ph.D. diss., College Name, year of publication.

### F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. James Bates, "The Music for the Viola da Gamba in Italy 1540-1640: Its Repertoire and Performance Practice" (Ph.D. diss., University of Kentucky, 2002), 345-6.

Author, "Title of Dissertation" (Ph.D. diss., College Name, year of publication), pages from which citation is drawn.

### SN

1. Bates, "Music for the Viola," 234.

Author's last name, abbreviated title, page no(s).

## Signed Encyclopedia Article

### B

Powers, Harold. "Mode." In *New Grove Dictionary of Music and Musicians*, 2<sup>nd</sup> ed., edited by Stanley Sadie and John Tyrrell, 7:334-367. London: Macmillan, 2001.

Author of article (last name first). "Title of article." In *Title of Lexicon*, edition, editor's (s) name, volume and page numbers of entire article. Place of publication: publisher, date of publication.

### F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. Harold Powers, "Mode," in *New Grove Dictionary of Music and Musicians*, 2<sup>nd</sup> ed., edited by Stanley Sadie and John Tyrrell, 7:334-367 (London: Macmillan, 2001).

Author of article, "Title of article," *Title of Lexicon*, edition, editor's (s) name, volume and page number from which cited material is drawn (Place of publication: publisher, date of publication).

## SN

1. Powers, "Mode," 355.

Author's last name, abbreviated title, page no(s).

## Periodical or Journal Article

### B

Heckathorn, Douglas D. "Collective Sanctions and Compliance Norms: A Formal Theory of Group Mediated Social Control." *American Sociological Review* 55 (1990): 366–84.

Author of article (last name first). "Title of article." *Title of Periodical* volume# (year): page #'s of entire article.

### F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. Douglas D. Heckathorn, "Collective Sanctions and Compliance Norms: A Formal Theory of Group-Mediated Social Control," *American Sociological Review* 55 (1990): 370.

Author of article, "Title of article," *Title of periodical* volume# (year): page #'s from which citation is drawn.

## SN

1. Heckathorn, "Collective Sanctions," 372

Author's last name, abbreviated title, page no(s).

## Unpublished Interviews

Unpublished interviews are best cited in text or in notes, though they occasionally appear in bibliographies.

### B

Adams, John (composer). In discussion with the author, September 1998.

Name of interviewee (last name first). In discussion with interviewer name, date, year.

### F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. John Adams (composer), in discussion with the author, September 1998.

Name of interviewee, in discussion with interviewer name, date, year.

## Newspapers

### B

Royko, Mike. "Next Time, Dan, Take Aim at Arnold." *Chicago Tribune*, September 23, 1992, Metro Section.

Author of article (last name first). "Title of article." *Newspaper*, date, year, section.

### F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. Mike Royko, "Next Time, Dan, Take Aim at Arnold," *Chicago Tribune*, September 23, 1992, Metro section.

Author of article, "Title of article," *Newspaper*, date, year, section.

### SN

1. Royko, "Next Time."

Author's last name, abbreviated title, page no(s) if available

## Musical Score

Treated like books

### B

Shostakovich, Dimitri. *Symphony no. 6*, op. 54. Melville, N.Y.: Belwin-Mills, 1979.

Composer of work (last name first) *Title*, opus or catalogue number. Place of publication: Publisher, Year.

### F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. Giuseppe Verdi, *Il corsaro (melodramma tragico in three acts)*, libretto by Francesco Maria Piave, ed. Elizabeth Hudson, 2 vols., The Works of Giuseppe Verdi, ser. 1, Operas (Chicago: University of Chicago Press; Milan: G. Ricordi, 1998).

Composer, Title of Work, collaborators such as librettist, editor (Place of publication: Publisher, date of publication).

Please note that the abbreviation for opus (op.) is NOT capitalized and neither is the abbreviation for number (no.), see Shostakovich example above.

## Musical Recording

You need to determine for your citation examples whether the recording places more emphasis on the conductor/performer or on the composer as that will determine what information leads the citation. For instance:

### B

Baker, Janet. *Schubert Songs*, EMI. CDC 7 47861 2.

Performer (Last name first). *Title of recording*, Recording Label. Catalogue number. Year of production if available.

Weingartner, Felix von. *150 Jahre Wiener Philharmoniker*. Preiser Records, PR90113. <sup>®</sup>1992 by Preiser Records. (Includes Beethoven symphonies nos. 3 and 8.)

Mozart, Wolfgang Amadeus. *Die Zauberflöte*. Sir Charles Mackerras, conductor. Telarc. CD-80302. 1991.

### F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. Janet Baker, *Schubert Songs*, EMI, CDC 7 47861 2.

Performer, *Title of recording*, Recording Label, Catalogue number, year of production (if available).

1. Ludwig van Beethoven, *Piano Sonata no. 29 "Hammerklavier,"* Peter Serkin, Proarte Digital CDD 270.

1. Wolfgang Amadeus Mozart, *Die Zauberflöte*, Sir Charles Mackerras, conductor, Telarc, CD-80302, 1991.

Composer, *Title of recording or work recorded*, performer, Record Label, Catalogue number, year of production(if available).

1. Felix von Weingartner, *150 Jahre Wiener Philharmoniker*. Preiser Records, PR90113, 1992, (includes Beethoven symphonies nos. 3 and 8.)

Conductor, *Title of Recording*, Record Label, Catalogue number, year of publication, (listing of relevant works among many.)

In the above examples you see examples of performer, composer and conductor leading the citation. In the case of Beethoven, there is only one composer to consider, but in the case of Bach you would need to include it as Bach, J.S. for example.

## Film Videorecording or DVD

### B

Cleese, John, Terry Gilliam, Eric Idle, Terry Jones, and Michael Palin. "Commentaries." Disc 2. *Monty Python and the Holy Grail*, special ed. DVD. Directed by Terry Gilliam and Terry Jones. Culver City, CA: Columbia Tristar Home Entertainment, 2001.

Handel, George Frederic. *Messiah*, selections. VHS. Atlanta Symphony Orchestra and Chamber Chorus, Robert Shaw. Batavia, OH: Video Treasures, 1988.

### F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. "Crop Duster Attack," *North by Northwest*, DVD, directed by Alfred Hitchcock (1959; Burbank, CA: Warner Home Video, 2000).

## Electronic sources

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*Pagination and examples.* The number ranges that appear in some of the following examples are those usually provided for articles in online journals that have parallel print versions. Many scholarly journals also make images of the printed page available online, so that citations to individual pages are possible. When citing an article, always include the page range, if it is available, in the bibliography or reference list. If individual page numbers are not available (such as HTML only), add a descriptive locator (such as the subhead "The Consequences of Fear" in the examples below) to citations in text or in the notes if doing so will be helpful to readers. Page ranges generally should not be included in a note unless reference is to the article as a whole. If a PDF version is available, provide pagination.

*Authority.* As for any other medium, authors should consider the publisher or sponsoring body when assessing electronic content. Content presented without formal ties to a publisher or sponsoring body has authority equivalent to that of unpublished or self-published material in other media. Authors should note, however, that *anything* posted on the Internet is “published” in the sense of copyright and must be treated as such for the purposes of complete citation and clearance of permissions, if relevant.

Provide the same information you would for a printed journal article and add the name of the database. The platform of the database (if applicable), the access provider (Otterbein University), the general URL for the database, the date of access.

Citations of site content are best relegated to notes; in works with no notes, they may be included in the reference list or bibliography.

Angle brackets (< >), which have specific meaning within some markup languages, including html, should never be used to enclose a URL.

*URLs and line breaks.* In a printed work, if a URL has to be broken at the end of a line, the break should be made *after* a double slash (//) or a single slash (/); *before* a tilde (~), a period, a comma, a hyphen, an underline (\_), a question mark, a number sign, or a percent symbol; or *before or after* an equals sign or an ampersand. A hyphen should never be added to a URL to denote a line break, nor should a hyphen that is part of a URL appear at the end of a line.

## Article from a database

### B

Pasler, Jann. “Stravinsky and the Apaches.” *The Musical Times* 123, no. 1672 (June, 1982): 403-407. *JStor*. Otterbein University Libraries. Accessed January 7, 2002, <http://www.jstor.org/stable/964115?seq=1.html#aainfo>.

Author of article (last name first). “Title of article.” *Title of Journal Publication* volume, number (date, year of publication): page range of entire article. *Name of database*. The access provider. the general URL for the database (date of access). **Note 1: if a DOI of the article is available, that is preferable to the URL. Note 2: Access dates are not required by Chicago in citations of formally published electronic sources, but if they are required they should immediately precede the URL (or database information)**

### F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. Jann Pasler, “Stravinsky and the Apaches,” *The Musical Times* 123, no. 1672 (June, 1982): 406, *JStor*, Otterbein University Libraries, accessed January 7, 2002, <http://www.jstor.org/stable/964115?seq=1.html#aainfo>.

Author of article, “Title of article,” *Title of Journal Publication* volume, number (date, year of publication): page from which citation is taken. *Name of database*. The access provider. the general



URL for the database (date of access). **Note: if a DOI of the article is available, that is preferable to the URL. Note 2: Access dates are not required by Chicago in citations of formally published electronic sources, but if they are required they should immediately precede the URL (or database information)**

## Web Page/ Internet Site

Complete publication information for a Web site may not be available; provide what is available.

**B**

Pete Townshend's official Web site, "Biography," [http://www.petetownshend.co.uk/petet\\_bio.html](http://www.petetownshend.co.uk/petet_bio.html).

Evanston Public Library Board of Trustees. "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach." Evanston Public Library. Accessed April 8, 2019.  
<http://www.epl.org/library/strategic-plan-00.html>.

Author of the content (last name first). "Title of Web Page." Title or Owner of the Site. Date of Access. URL.

**F**

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. Evanston Public Library Board of Trustees, "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach," Evanston Public Library, accessed July 18, 2002,  
<http://www.epl.org/library/strategic-plan-00.html>.

Author of the content, "Title of Web Page," Title or Owner of the Site, date of access, URL.

**SN**

1. "Evanston PL Strategic Plan"  
Abbreviated title

## Reference Works Online

*Reference works online.* Online versions of encyclopedias are subject to continuous updates and should therefore be considered databases rather than standard reference works with standard edition numbers. For this reason, Chicago recommends always including an access date in addition to the URL. Though the version of the article accessed on a given date may not be the one available to a reader at a later date, an access date will at least indicate the timeliness of the source citation. **Well-known online reference works, such as major dictionaries and encyclopedias, are normally cited, like their printed counterparts, in notes rather than in bibliographies.** The facts of publication are often omitted. Note

that some reference works will indicate the appropriate URL to cite for a specific entry; use this rather than the less stable URL generated by search engines.

## F

1. *The New Grove Dictionary of Music and Musicians*, s.v. "Sibelius, Jean," (by James Hepokoski), accessed January 3, 2002, <http://www.grovemusic.com/>.

## Musical Recording from Database

### B

Mozart, Wolfgang Amadeus. *Die Zauberflöte (The Magic Flute)*. "Der Volgelfanger bin ich ya." Cologne Radio Chorus. Cologne Symphony Orchestra. Capriccio. C67157. *Naxos Music Library*. Otterbein University Library. Accessed April 9, 2010.

<http://otterbeincoll.naxosmusiclibrary.com/stream.asp?s=78205%2Fohiolinkocoll04%2Fq69667%5F105>.

Composer (last name first). *Title of work*. "Title of specific excerpt cited." Performer. Record label. Catalogue number. Date recorded –if known. *Title of database*. Access provider. Date of access. URL.

## F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. Wolfgang Amadeus Mozart, *Die Zauberflöte (The Magic Flute)*, "Der Volgelfanger bin ich ya," Cologne Radio Chorus, Cologne Symphony Orchestra, Capriccio, C67157, *Naxos Music Library*, Otterbein University Library, accessed April 9, 2010, <http://otterbeincoll.naxosmusiclibrary.com/stream.asp?s=78205%2Fohiolinkocoll04%2Fq69667%5F105>.

Composer, *Title of work*, "Title of specific excerpt cited," Performer, Record label, Catalogue number, Date recorded –if known, *Title of database*, Access provider, date of access, URL.

## Online multi media

In the following example, the audiovisual material is associated with a specific article in an electronic journal. For citing electronic journals.

### B

Weed, A. E. *At the Foot of the Flatiron*. American Mutoscope and Biograph Co., 1903; 2 min., 19 sec.; 35 mm. From Library of Congress, *The Life of a City: Early Films of New York, 1898–1906*. MPEG. Accessed August 14, 2001. <http://lcweb2.loc.gov/ammem/papr/nychome.html>.

Author (last name first). *Title of Work*. Publisher, date of publication; location from which cited material is drawn; media type of original. Owner of the Web site, *Title of Work*. Type of media accessed. Date of Accesss. URL.

## F

In text, notes are set as superior (superscript): <sup>1</sup>.

In the notes themselves, they are normal full size:

1. A. E. Weed. *At the Foot of the Flatiron* (American Mutoscope and Biograph Co., 1903), 2 min., 19 sec.; 35 mm; from Library of Congress, *The Life of a City: Early Films of New York, 1898–1906*, MPEG, accessed August 14, 2001, <http://lcweb2.loc.gov/ammem/papr/nychome.html>.

Author . *Title of Work* (Publisher, date of publication), location from which cited material is drawn; media type of original; Owner of the Web site, *Title of Work*. Type of media accessed, date of access, URL.